




FIRE DOOR CHECKLIST


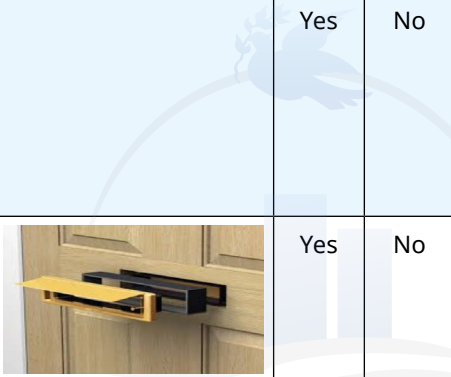

Date:


Block Name:

Address:

Property/Flat Number:

Standard	Explanation	Example	Compliant	
Is the flat front door a fire rated door (minimum FD30S) which complies with BS 476?	A Fire Door Stamp Mark can be found on the top of the door or on the side. These are the signs that your door is fire resisting and meets the current standard of fire door.		Yes	No
Does the door leaf/face sit against the door frame and is free from distortion/warping?			Yes	No
Is the door, door frame and the securing wall free from damage, including dents or holes?	A hole may be present where a lock has been removed. Doors should also be checked for any alterations that may affect their fire resisting qualities.		Yes	No
Is the gap between the door frame and door leaf/face no more than 4mm?	This is to ensure a seal is made upon activation of the intumescent strips.		Yes	No
Is there a consistent gap under the door that allows it to swing without touching the floor covering?	The gap at the bottom of the door should be as small as practicable.		Yes	No

<p>Are the door's intumescent strips seated correctly to the head and sides of the door leaf (excluding where the hinges and door latching mechanism are located) and have not been painted over?</p>	<p>Intumescent strips are fitted around the door and expand when they encounter heat to prevent smoke escaping. They may be fitted on the door frame or the door itself and are often combined with the cold smoke seals.</p>		<p>Yes</p>	<p>No</p>
<p>Are the cold smoke seals free from damage and in contact with the door frame/face and have not been painted over?</p>	<p>Smoke seals look similar to draught seals. They may be fitted on the door frame or the door itself and are often combined with the intumescent strips.</p>		<p>Yes</p>	<p>No</p>
<p>Are there 3 x hinges that conform to BS EN 1935:2002 and are they in good condition?</p>	<p>There should be no obvious defects (ie, missing or loose screws).</p>		<p>Yes</p>	<p>No</p>
<p>Is a door closer present and is it correctly attached to the door and frame? Does it conform to BS EN 1154:1997?</p>	<p>A door closer will most likely be found above the door and pulls the door shut. See picture 1.</p> <p>Some door closers can be found on the inner edge of the door. See Picture 2.</p>	<p>1)</p> <p>2)</p>	<p>Yes</p>	<p>No</p>
<p>Is the door closer free from damage and in good repair?</p>			<p>Yes</p>	<p>No</p>
<p>Under the action of the self-closing device, does the door close fully in its frame when opened to any angle?</p>	<p>To check this, open the door fully and let it go, then open the door to around 15 degrees and let it go. In both cases, the door should fully close in the frame overcoming the resistance of any latch or friction with the door.</p>		<p>Yes</p>	<p>No</p>
<p>Does any fire resisting glass / glazing system in the door and/or associated side or over panels forming part of the door set, retain their ability to resist the spread of fire and smoke?</p>			<p>Yes</p>	<p>No</p>
<p>Where a letter box is fitted, it is suitable for use in a fire-resisting door?</p>	<p>Intumescent letter boxes will have an intumescent liner in them which will expand to protect against smoke and fire spread.</p>		<p>Yes</p>	<p>No</p>

Is the letterbox firmly closed and not jammed open?			Yes	No
Where the door has a Spy Hole/Door Viewer, can it be confirmed to be fire rated?			Yes	No

I confirm that my door is to the specification I have selected on the checklist above, and all information provided is correct. I have satisfied myself that my door is a fire door with the checks undertaken.

Name	Signed	Date

I advise that my door fails to meet the specification(s) as shown on the checklist above. I undertake to carry out remedial works or replace the door as soon as possible (but within 3 months).

Name	Signed	Date

Alpha Housing Services is not able to recommend a contractor; however, we can provide a list of contractors who have advertised that they are registered/certified fire door installers.

Please let us know when the work has been completed to enable us to update our records. The Contractor should be able to provide you with a Certificate or written confirmation that the works have been completed to the required standards. A standard template for this confirmation is attached for information.

